



BUILDING VISITORS

All parents and other visitors will be limited during school operational hours (7 AM - 6 PM), unless approved by the Director in advance. No parents may enter the building for pick-up or drop-off. All visitors to the building should enter through the main entrance (or loading dock during construction), and sign-in. All visitors are required to wear a mask and use hand sanitizer upon arrival. Visitors will be escorted to the appointment.

Staff are encouraged to limit in-person meetings. When possible, teachers and staff will communicate with parents via phone and email, or schedule virtual meetings. We will continue to assess our visitor policy and identify creative ways to safely bring our community together. Once it is safe to do so, we will resume our open door policy.



COMMUNITY TRAINING

Staff have been trained on necessary health and safety protocols. Staff will be trained on COVID-19 signs and symptoms, as well as state and local mitigation efforts at the time of the training. Staff will be given a Staff COVID-19 Guide that will provide instruction on school health and safety policies as well as sick leave policy updates and the importance of not reporting to work when ill.

When students return to school, teachers will go over health and safety rules and we will provide signs, etc per classroom and throughout the building.



LARGE GATHERING POLICY

Whenever possible, school gatherings will take place on the playground. If a gathering takes place in the building it will be outside of regular operational hours (evenings or weekends) and all participants will be required to wear a mask upon entering the building, sign-in at the office and maintain social distance from those outside their household. Our events and gathering policy is subject to change, and contingent on most recent guidance around COVID-19 for schools.